



# Join us for BAGA's 49th Annual Capital A'Fair! August 5 & 6, 2023 ~ Bismarck, ND



## Calendar

### **April 1, 2023**

Application Postmark Deadline

### **April 29, 2023**

Notification of juror's decisions  
emailed or mailed.

Registration checks cashed

### **Friday, August 4, 2023**

Site opens for exhibitor setup, 6 pm

### **Saturday, August 5, 2023**

Festival Hours: 10 am - 6 pm

### **Sunday, August 6, 2023**

Festival Hours: 10 am - 4 pm

## **Eligibility**

ONLY HANDCRAFTED WORK BY THE  
SELLING ARTIST IS ACCEPTABLE.  
NO IMPORTS. NO BUY/SELL ITEMS.

## **Application Procedure**

- Complete the enclosed application. Returning 2022 vendors will have first choice on location.
- Enclose a check for booth fee(s) \$200 per booth payable to Bismarck Art & Galleries Association. **All checks from accepted vendors will be deposited on April 29, 2023. There will be no refunds for cancellations after May 15, 2023.**

## **Jury Process**

To ensure high standards for our vendors, a panel of qualified jurors will judge applicants on originality, craftsmanship, salability and display. We do not have a quota system and we reserve the right to balance categories.

Images of your work must be sent to BAGA for jurying. **Returning vendors from 2022 do NOT need to submit images.**

- Please email **two** (2) digital images in jpg format or mail 2 printed photographs of your work to BAGA with your application. Photographs **must** be of high quality and shot close-up to show your product clearly.
- Print photographs will not be returned.
- Acceptance letters will be emailed or by April 29, 2023.
- Photographs must accurately represent the body of the artists' work to be exhibited.
- Do not send samples, resumes, biographical material or other items with your application.
- **Email:**  
[baga@bismarck-art.org](mailto:baga@bismarck-art.org)
- **Or Mail To:**  
BAGA - Capital A'Fair  
422 E. Front Ave.  
Bismarck, ND 58504

The 49th annual Capital A'Fair is one of the area's largest summer art fairs! It features over 120 artisans from across the country and attracts 6,000 to 8,000 local and regional visitors. Music, great food, performing arts groups, antique car show, and children's activities contribute to the festive mood. The setting is the beautiful Capitol grounds of North Dakota. Capital A'Fair proceeds benefit Bismarck Art & Galleries Association, a non-profit visual arts center. To best ensure the financial success of our artists, we limit the number of accepted applicants.

## **Fees - \$200 per booth**

Enclose a fee of \$200 for each booth payable to Bismarck Art & Galleries Association. The fee will be refunded if applicant is not selected to exhibit.

### **Booth Fees Include:**

- Space Rental  
(approx. 10' deep x12' wide)
- Listing in Brochure
- Promotional Material
- Regional Advertising
- Exhibitor's amenities

**Participation is open to all artists/crafters who exhibit work of original concept, design, and execution.**

## Rules

- A completed submission form indicates artist's permission to allow Bismarck Art & Galleries Association to use pictures and information that includes the artist and/or his/her work for Capital A'Fair promotional purposes. Artist's permission does not waive any copyrights or performance rights which may protect work.
- Booth locations, parking assignments and check-in times will be mailed to artists in July.
- Booth space is non-transferable. Booths are on a concrete driveway around the Capitol courtyard. **No stakes or anchor screws are allowed in the grass because of underground sprinklers.**
- There is no electricity available for booths so cash registers, credit card machines, etc., must be manual. Small stand-alone generators are permitted.
- Artists must provide their own display units, tables, chairs, canopies, and wind weights. **Wind weights are very necessary!**
- Only artists selling their own work will be eligible to participate.
- Exhibitors are responsible for collecting and reporting their own sales tax.
- Booths must stay open for the duration of fair hours.
- Vendors with small children must supervise children at all times!
- The Bismarck Art & Galleries Association assumes no liability in case of loss or damage to artwork.
- BAGA is no longer requiring general liability insurance or to be listed as additional insured. However, we strongly recommend each vendor has insurance.
- By submitting a completed application form, artists agree to abide by all the rules of Capital A'Fair.

## Services

- Artists will receive a Hospitality Packet that includes drink coupons, a food court menu and other information at check-in.
- Security will be provided from Friday at 8 pm until Sunday at 4 pm.
- Restrooms & parking are provided during the event.
- Orange juice, coffee and breakfast bars will be provided on Saturday and Sunday morning.

## Application Checklist

- \_\_\_\_ Completed Application Form
- \_\_\_\_ 2 current photos of your work — digital or print (*not required if you are a returning vendor from the 2022 Capital A'Fair*)
- \_\_\_\_ Payment of \$200 per booth payable to: Bismarck Art & Galleries Association
- \_\_\_\_ Signature on application

## Best of Show Award

Each year, one Capital A'Fair participant is selected for the Best of Show Award. The award is based on best booth design and product presentation. An independent juror will select his or her choice on Saturday morning. A \$50 cash award and certificate will be presented on Saturday afternoon to the winner of Best of Show.

### Past winners include:

2012: Dale Cook - Fargo, ND  
2013: Let Your Spirit Soar, Fargo, ND  
2014: Bison Booties, Mandan, ND  
2015: Ulmerstoneware, Frazee, MN  
2016: Fire Rocks, Duluth, MN  
2017 Let Your Spirit Soar, Fargo, ND  
2018 Wood Wildflowers, Bagley, MN  
2019 Darren Olson Photography, Minneapolis, MN  
2020 The Smart Seed, Lincoln, ND  
2021 Nodakian Studio, Bismarck, ND  
2022 Cracked Anvil Black Smithing, Flasher, ND

### For registration forms contact BAGA at the following address:

Bismarck Art & Galleries Association  
422 E. Front Ave.  
Bismarck, ND 58504  
Phone: 701-223-5986 fax: 701-223-8960

**E-mail:** [baga@bismarck-art.org](mailto:baga@bismarck-art.org)

**Website:** [www.bismarck-art.org](http://www.bismarck-art.org)

**Follow us on Instagram or Facebook:**  
@BAGABismarck

### SAVE THE DATE FOR OUR 50TH YEAR!

August 3 & 4, 2024, will be the 50th Annual Capital A'Fair! We are already putting together a planning team to ensure our 50th Capital A'Fair is the **MUST ATTEND EVENT** of the summer in our region. **Together, let's make it the biggest and best art festival North Dakota has ever seen.**

2023

# 49th Capital A'Fair

For Office Use Only

Check # \_\_\_\_\_

Amount \_\_\_\_\_

# of Booths \_\_\_\_\_

**APPLICATION MUST BE POSTMARKED NO LATER THAN APRIL 1, 2023**

**PLEASE PRINT**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Number of Booths: \_\_\_\_\_

Email (required): \_\_\_\_\_

ND Sales Tax Permit Number (required) \_\_\_\_\_  
(Information available by contacting ND Tax Office @ 701-328-1241)

Any special needs: \_\_\_\_\_

I am entering Capital A'Fair in the following category. Check only **one** category.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> 1. Painting         | <input type="checkbox"/> 5. Glass/Porcelain | <input type="checkbox"/> 9. Florals   |
| <input type="checkbox"/> 2. Pottery/Ceramics | <input type="checkbox"/> 6. Wood art/craft  | <input type="checkbox"/> 10. Graphics/Photography                                   |
| <input type="checkbox"/> 3. Sculptures       | <input type="checkbox"/> 7. Furniture       | <input type="checkbox"/> 11. Textiles (Includes Clothing,<br>Textile Crafts & Arts) |
| <input type="checkbox"/> 4. Jewelry          | <input type="checkbox"/> 8. Natural/Foods   |   |

Use your most predominant product when selecting a category.

**NO BUY/SELL ALLOWED!**

**Digital or Photograph Descriptions - Returning vendors from 2022 Capital A'Fair do not need to submit images.**

Brief General Description: (10 Words or less) **Please number pictures.**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_



## 2023 BAGA Capital A'Fair Statement of Agreement

\*\*My signature attests that I have read the materials accompanying this form and agree to abide by all rules and policies set forth in it. I agree not to use drugs or alcohol on the event grounds, not to disturb or harass fellow exhibitors, be set up by opening time, and not to begin to tear down until after the scheduled closing time. *Vendors with small children:* children must be supervised at all times!

\*\*Art and/or crafts are works of my own design, crafted by me and the work I bring will be of similar quality and style. **NO BUY/SELL ITEMS ALLOWED!** I agree to bring enough merchandise to cover the entire duration of the event. I grant permission to Bismarck Art & Galleries Association to use a picture for publicity purposes without compensation.

\*\* I understand I am totally responsible for my exhibit, including (but not limited to) the method of display, set up, security, selling, and take down. It is understood that the exhibitor will provide all materials for the booth. I release Bismarck Art & Galleries Association from all responsibility for loss, damage, or theft of my work or other materials. Once the exhibitor's materials have been reviewed and accepted, the entry fee is non-refundable.

\*\* I also understand any proceeds derived from the sales will be entirely my own, and I am entirely responsible for collecting and reporting the state, county and city sales tax.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

If you do not have a ND Sales Tax Permit, e-mail: [taxregistration@nd.gov](mailto:taxregistration@nd.gov) for information.  
All vendors must have a ND Sales Tax Permit.

Email to:  
[baga@bismarck-art.org](mailto:baga@bismarck-art.org)

Or mail to:  
Bismarck Art & Galleries Association  
422 E Front Ave  
Bismarck, ND 58504